

**WAO WATER DISTRICT ANNUAL PROCUREMENT PLAN FOR FY 2018**

Code PAP	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		
				Ads/Post of IAEB	Sub/Open of Bids	NOA	Contract Signing		Total	MOOE	CO
<b>Operating &amp; Maintenance Expenses</b>											
	Office Supplies & Other Expenses	All Division	Shopping	By Quarter				GoP	150,000.00	150,000.00	
	Accountable Forms	Finance	Shopping					GoP	120,000.00	120,000.00	
	Fuel, Oil and Lubricants	All Division	Direct Contracting	Jan-18				GoP	360,000.00	360,000.00	
	Travelling Expenses	All Division						GoP	530,000.00	530,000.00	
	Training Expenses	All Division						GoP	480,000.00	480,000.00	
	Electricity	WWD Office	Direct Contracting	Jan-18				GoP	144,000.00	144,000.00	
	Postage & Deliveries	All Division						GoP	30,000.00	30,000.00	
	Telephone Expenses - Mobile	All Division	Direct Contracting	Jan-18				GoP	80,000.00	80,000.00	
	Internet Expenses	All Division	Direct Contracting	Jan-18				GoP	24,000.00	24,000.00	
	Advertising & Marketing Expenses	All Division						GoP	200,000.00	200,000.00	
	Taxes, Duties & Licenses	All Division						GoP	328,435.05	328,435.05	
	Representation & Entertainment	All Division						GoP	500,000.00	500,000.00	
	Auditing Services	All Division						GoP	150,000.00	150,000.00	
	Other Professional Fees	All Division						GoP	615,136.00	615,136.00	
	Other Supplies & Materials	All Division	Shopping					GoP	313,200.00	313,200.00	
	Maint. & Repair of Machinery & Equipment	Maint. Division						GoP	100,000.00	100,000.00	
	Maint. & Repair of Transportation Equipment	All Division						GoP	250,000.00	250,000.00	
	Maint. & Repair of Furniture & Fixtures										
	1. Office Tables & Chairs	All Division	Shopping	Anytime				GoP	25,000.00	25,000.00	
	2. Office Furnitures & Tables	All Division	Shopping	Anytime				GoP	25,000.00	25,000.00	
	3. Office Improvement for Emp. Working Condition	All Division	Shopping	Anytime				GoP	50,000.00	50,000.00	
	Maint. & Repair of Oth. Property, Plant & Equip.	All Division		Anytime				GoP	1,300,000.00	1,300,000.00	
	CAPEX: Payment of UPIS										
	1. Milaya Water System Expansion & Rehab	Maint. Division	Shopping	Jan-18				GoP	677,000.00	677,000.00	
	2. Water Meter Maintenance	Maint. Division	Shopping	Jan-18				GoP	172,000.00	172,000.00	
	3. Kanipisan-Malaigang Rehabilitation	Maint. Division	Shopping	Jan-18				GoP	200,000.00	200,000.00	



4. New Service Connections	Maint. Division	Shopping	Jan-18				GoP	200,000.00	200,000.00		
5. Purchase of 2 Units Motorcycle	Commercial	Shopping	Mar-18				GoP	220,000.00	220,000.00		
6. Purchase of 2 Sets of Desktop Computer	All Division	Shopping	Mar-18				GoP	40,000.00	40,000.00		
7. Purchase of 1 Unit Laptop	All Division	Shopping	Jun-18				GoP	45,000.00	45,000.00		
8. Purchase of Computer Scanner	All Division	Shopping	Feb-18				GoP	12,000.00	12,000.00		
9. Purchase of Mobile Printer	Commercial	Shopping	Jan-18				GoP	17,000.00	17,000.00		
10. Purchase of 2 Units of Office Printer	All Division	Shopping	Mar-18				GoP	18,000.00	18,000.00		
11. Purchase of 2 Units of Mobile Phone	All Division	Shopping	Jan-18				GoP	50,000.00	50,000.00		
12. Purchase of 1 Unit of LED TV	All Division	Shopping	Anytime				GoP	30,000.00	30,000.00		
13. Computer Maintenance & Upgrade	All Division	Shopping	Anytime				GoP	20,000.00	20,000.00		
TOTAL									7,475,771.05	7,475,771.05	

Prepared By:

**JADRIAN A. JUSTALERO**  
BAC Secretariat

Certified Correct:

**NOVELINE MARIE S. HIBAYA**  
BAC Member

**JOHANNES CASERIER**  
BAC Vice Chairman

**CLAIRE VICTORIA F. BARIT**  
BAC Member

**JULIUS CEASAR D. MOLINA**  
BAC Chairman

Approved By:

**ENGR. TOMAS C. CARUMBA, JR.**  
General Manager