

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Depart: WAO WATER DISTRICT
 Region: BARMM
 Address: BRGY. WESTERN
WAO, LANA O DEL SUR

Agency Account Code: _____
 Organization Type: _____

Contact Person: ENGR. TOMAS C. CARUMBA JR.
 Position: GENERAL MANAGER
 E-mail: waowaterd@yahoo.com
 Telephone/Mobile Nos: 0917 625 3595

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
0					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
PERFUMES OR COLOGNES OR FRAGRANCES																										
1	53131626 HS-S01	HAND SANITIZER 500 ml	bottle				5	757.15						5	757.15							5	757.15	20.00	151.43	3028.60
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
2	12191601 AL-E02	ALCOHOL, ethyl	gallon				2	915.20						2	915.20							2	915.20	8.00	457.60	3660.80
COLOR COMPOUNDS AND DISPERSIONS																										
3	12171703 SI-P01	STAMP PAD INK	bottle				1	31.52						1	31.52							1	31.52	4.00	31.52	126.08
FILMS																										
4	13111201 CF-P01	CARBON FILM, PE	box				1	221.00						1	221.00							1	221.00	4.00	221.00	884.00
PAPER MATERIALS AND PRODUCTS																										
5	14111506 CF-L11	CONTINUOUS FORM	box				2	1,765.10						1	882.55							1	882.55	5.00	882.55	4412.75

6	14111507 PP-M01	PAPER, MULTICO	reams			0	0.00			2	341.12			0	0.00			0	0.00	2.00	170.56	341.12
7	14111507 PP-C01	PAPER, Multi-	reams			30	3,993.60			30	3,993.60			30	3,993.60			20	2,662.40	110.00	133.12	14643.20
8	14111507 PP-C02	PAPER, Multi-	reams			10	1,389.70			10	1,389.70			10	1,389.70			10	1,389.70	40.00	138.97	5558.80
9	14111531 RE-B01	RECORD BOOK,	book			10	707.20			15	1,060.80			10	707.20			15	1,060.80	50.00	70.72	3536.00
10	14111531 RE-B02	RECORD BOOK	book			2	203.84			2	203.84			1	101.92			1	101.92	6.00	101.92	611.52
11	14111704 TT-P02	TOILET TISSUE	pack			3	262.20			2	174.80			3	262.20			2	174.80	10.00	87.40	874.00
BATTERIES AND CELLS AND ACCESSORIES																						
12	26111702 BT-A02	BATTERY, dry cell,	pack			5	181.50			0	0.00			5	181.50			0	0.00	10.00	36.30	363.00
13	26111702 BT-A01	BATTERY, dry cell,	pack			2	39.46			0	0.00			2	39.46			0	0.00	4.00	19.73	78.92
MANUFACTURING COMPONENTS AND SUPPLIES																						
14	31201610 GL-J01	GLASS, all purpose,	jar			10	621.00			10	621.00			10	621.00			10	621.00	40.00	62.10	2484.00
15	31151804 SW-H01	STEEL WIRE, for	box			15	296.40			15	296.40			15	296.40			15	296.40	60.00	19.76	1185.60
15	31201502 TA-E01	ELECTRIC TAPES	roll			3	56.01			0	0.00			2	37.34			0	0.00	5.00	18.67	93.35
16	31201503 TA-M01	MASKING, TAPE	roll			1	54.60			1	54.60			1	54.60			0	0.00	3.00	54.60	163.80
16	31201503 TA-M02	MASKING, TAPE	roll			3	319.80			2	213.20			3	319.80			2	213.20	10.00	106.60	1066.00
17	31201517 TA-P01	PACKAGI NG TAPE	roll			5	99.85			5	99.85			5	99.85			5	99.85	20.00	19.97	399.40
17	31201512 TA-T01	TRANSPA RENT TAPE	roll			5	50.45			0	0.00			5	50.45			0	0.00	10.00	10.09	100.90
18	31201512 TA-T02	TRANSPA RENT TAPE	roll			1	19.97			1	19.97			1	19.97			1	19.97	4.00	19.97	79.88
HEATING AND VENTILATION AND AIR CIRCULATION																						
19	40101604 EF-S01	ELECTRIC FAN,	unit			2	1,713.72			0	0.00			1	856.86			0	0.00	3.00	856.86	2570.58
20	40101604 EF-W01	ELECTRIC FAN,	unit			2	1,349.92			0	0.00			1	674.96			0	0.00	3.00	674.96	2024.88
MEDICAL THERMOMETERS AND ACCESSORIES																						
21	41112224 TG-T01	THERMOG UN	piece			1	3,068.00			0	0.00			0	0.00			0	0.00	1.00	3068.00	3068.00
LIGHTING AND FIXTURES AND ACCESSORIES																						
22	39101628 LB-L01	LIGHT BULB,	piece			5	410.80			0	0.00			5	410.80			0	0.00	10.00	82.16	821.60
MEASURING AND OBSERVING AND TESTING EQUIPMENT																						
23	41111604 RU-P02	ROLLER, plastic,	piece			5	88.40			5	88.40			5	88.40			5	88.40	20.00	17.68	353.60
CLEANING EQUIPMENT AND SUPPLIES																						
24	47131812 AF-A01	AIR FRESHEN	can			5	451.10			0	0.00			5	451.10			0	0.00	10.00	90.22	902.20
25	47131604 BR-S01	BROOM, soft	piece			2	272.48			1	136.24			1	136.24			1	136.24	5.00	136.24	681.20
26	47131604 BR-T01	BROOM, STICK	piece			2	36.40			1	18.20			1	18.20			1	18.20	5.00	18.20	91.00
27	47131829 TB-C01	TOILET CLEANER	bottle			2	83.20			2	83.20			2	83.20			2	83.20	8.00	41.60	332.80
28	47131811 DE-B02	DETERGENT BAR,	piece			5	45.15			5	45.15			5	45.15			5	45.15	20.00	9.03	180.60
29	47131811 DE-P02	DETERGENT BAR,	pack			5	187.15			5	187.15			5	187.15			5	187.15	20.00	37.43	748.60
30	47131803 DS-A01	DISINFECTANT CONCENTRATED	can			2	257.92			2	257.92			2	257.92			2	257.92	8.00	128.96	1031.68

31	47131601 DU-P01	PAN, non- Jodium	piece			1	24.83			1	24.83			1	24.83			1	24.83	4.00	24.83	99.32
32	51241552 SH-S01	HYPOCHL ORITE	gallon			1	131.25			1	131.25			1	131.25			1	131.25	4.00	131.25	525.00
33	73101612 HS-L01	SOAP, FOR WITTO RE	bottle			3	308.88			2	205.92			3	308.88			2	205.92	10.00	102.96	1029.60
34	47131830 FC-A01	BUCKET, FOR WITTO RE	can			5	577.65			0	0.00			5	577.65			0	0.00	10.00	115.53	1155.30
35	47121804 MP-B01	BUCKET, FOR WITTO RE	unit			1	2,288.00			0	0.00			1	2,288.00			0	0.00	2.00	2288.00	4576.00
36	47131613 MP-H02	DLE, FOR WITTO RE	piece			2	291.20			0	0.00			2	291.20			0	0.00	4.00	145.60	582.40
37	47131619 MP-R01	HEAD, made of FOR WITTO RE	piece			5	618.80			0	0.00			5	618.80			0	0.00	10.00	123.76	1237.60
38	47131501 RG-C01	ROSS, all cotton, 32 FOR WITTO RE	bundle			1	53.82			1	53.82			1	53.82			1	53.82	4.00	53.82	215.28
39	47121701 TB-P04	G, GPP FOR WITTO RE	pack			5	673.40			0	0.00			5	673.40			0	0.00	10.00	134.68	1346.80
40	47121702 WB-P01	SKET, non- FOR WITTO RE	piece			2	55.92			2	55.92			2	55.92			2	55.92	8.00	27.96	223.68

PERSONAL PROTECTIVE EQUIPMENT

41	46181702 FSH01	FACE SHIELD, FOR WITTO RE	piece			5	624.00			5	624.00			5	624.00			5	624.00	20.00	124.80	2496.00
42	46181804 GG-G01	PROTECTI VE FOR WITTO RE	piece			5	780.00			5	780.00			5	780.00			5	780.00	20.00	156.00	3120.00
43	42131713 SM-M01	SURGICAL MASK, 3- FOR WITTO RE	piece			50	702.00			50	702.00			50	702.00			50	702.00	200.00	14.04	2808.00
44	46182008 KN-M01	FACE MASK FOR WITTO RE	piece			5	520.00			5	520.00			5	520.00			5	520.00	20.00	104.00	2080.00

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES

45	43202010 FD-U01	FLASH DRIVE, 16 FOR WITTO RE	piece			5	837.20			5	837.20			5	837.20			5	837.20	20.00	167.44	3348.80
46	43211708 MO-O01	MOUSE, OPTICAL, FOR WITTO RE	unit			5	556.50			5	556.50			5	556.50			5	556.50	20.00	111.30	2226.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

47	44122105 BF-C03	CLIP, BACKFOL FOR WITTO RE	box			10	208.00			5	104.00			5	104.00			5	104.00	25.00	20.80	520.00
48	44122105 BF-C04	CLIP, BACKFOL FOR WITTO RE	box			10	478.40			5	239.20			5	239.20			5	239.20	25.00	47.84	1196.00
49	44121801 CT-R01	CONNECT ION FOR WITTO RE	piece			25	350.50			25	350.50			25	350.50			25	350.50	100.00	14.02	1402.00
50	44111515 DF-B01	FILE BOX, FOR WITTO RE	piece			10	772.00			10	772.00			10	772.00			10	772.00	40.00	77.20	3088.00
51	44121506 EN-D01	ENVELOP E, FOR WITTO RE	box			1	673.09			0	0.00			0	0.00			0	0.00	1.00	673.09	673.09
52	44121506 EN-D02	ENVELOP E, FOR WITTO RE	box			1	927.16			0	0.00			0	0.00			0	0.00	1.00	927.16	927.16
53	44121506 EN-M02	E, mailing, FOR WITTO RE	box			1	378.20			0	0.00			0	0.00			0	0.00	1.00	378.20	378.20
54	44122118 FA-P01	FASTENE R, METAL FOR WITTO RE	box			5	417.05			0	0.00			5	417.05			0	0.00	10.00	83.41	834.10
55	44122011 FO-T03	FOLDER, TAGBOAR FOR WITTO RE	pack			2	558.00			1	279.00			1	279.00			1	279.00	5.00	279.00	1395.00
56	44122011 FO-T04	FOLDER, TAGBOAR FOR WITTO RE	pack			2	642.72			1	321.36			1	321.36			1	321.36	5.00	321.36	1606.80
57	44121716 MA-F01	MARKER, FLUORES FOR WITTO RE	set			5	233.40			5	233.40			5	233.40			5	233.40	20.00	46.68	933.60
58	44121708 MW-B01	MARKER, whiteboar FOR WITTO RE	piece			5	66.90			0	0.00			5	66.90			0	0.00	10.00	13.38	133.80
59	44121708 MW-B02	MARKER, whiteboar FOR WITTO RE	piece			5	66.90			0	0.00			5	66.90			0	0.00	10.00	13.38	133.80
60	44121708 MP-B01	MARKER, PERMANE FOR WITTO RE	piece			5	44.90			5	44.90			5	44.90			5	44.90	20.00	8.98	179.60
61	44122104 PC-J02	PERMANE CLIP, FOR WITTO RE	box			10	171.40			5	85.70			10	171.40			5	85.70	30.00	17.14	514.20
62	44121706 PE-L01	PERMANE lead, w/ FOR WITTO RE	box			2	41.58			1	20.79			2	41.58			1	20.79	6.00	20.79	124.74

63	44122101 RU-B01	RUBBER BAND,	box		1	109.50			1	109.50			1	109.50			1	109.50	4.00	109.50	438.00
64	44101602 PU-P01	PUNCHER paper,	piece		2	263.92			2	263.92			2	263.92			2	263.92	8.00	131.96	1055.68
65	44121618 SS-S01	SCISSORS	pair		5	202.80			5	202.80			5	202.80			5	202.80	20.00	40.56	811.20
66	44121615 ST-S01	STAPLING STANDARD	piece		5	884.00			5	884.00			5	884.00			5	884.00	20.00	176.80	3536.00
67	44121605 TD-T01	DISPENSE TABLET	piece		1	64.20			1	64.20			1	64.20			1	64.20	4.00	64.20	256.80
68	44101807 CA-C01	COLETT OR,	unit		1	346.85			0	0.00			0	0.00			0	0.00	1.00	346.85	346.85

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

69	44103105 EP-B17	INK CART,	cart		10	2,496.00			10	2,496.00			5	1,248.00			5	1,248.00	30.00	249.60	7488.00
70	44103105 EP-C17	INK CART,	cart		10	2,496.00			5	1,248.00			5	1,248.00			0	0.00	20.00	249.60	4992.00
71	44103105 EP-M17	INK CART,	cart		10	2,496.00			5	1,248.00			5	1,248.00			0	0.00	20.00	249.60	4992.00
72	44103105 EP-Y17	INK CART,	cart		10	2,496.00			5	1,248.00			5	1,248.00			0	0.00	20.00	249.60	4992.00
73	44103112 EP-R13	INK CART,	cart		5	389.70			5	389.70			5	389.70			5	389.70	20.00	77.94	1558.80

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

0					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
---	--	--	--	--	---	------	--	--	---	------	--	--	---	------	--	--	---	------	------	------	------

FLAG OR ACCESSORIES

74	55121905 PH-F01	PHILIPPINE E MUSICAL	piece		2	569.68			0	0.00			0	0.00			0	0.00	2.00	284.84	569.68
----	--------------------	----------------------------	-------	--	---	--------	--	--	---	------	--	--	---	------	--	--	---	------	------	--------	--------

PRINTED PUBLICATIONS

0					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
---	--	--	--	--	---	------	--	--	---	------	--	--	---	------	--	--	---	------	------	------	------

FIRE FIGHTING EQUIPMENT

75	46191601 FE-M01	EXTINGUI SHER	unit		1	1,144.00			0	0.00			1	1,144.00			0	0.00	2.00	1144.00	2288.00
----	--------------------	------------------	------	--	---	----------	--	--	---	------	--	--	---	----------	--	--	---	------	------	---------	---------

CONSUMER ELECTRONICS

0					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
---	--	--	--	--	---	------	--	--	---	------	--	--	---	------	--	--	---	------	------	------	------

FURNITURE AND FURNISHINGS

76	56101504 CM-B01	CHAIR, monobloc,	piece		10	3,036.80			0	0.00			10	3,036.80			0	0.00	20.00	303.68	6073.60
----	--------------------	---------------------	-------	--	----	----------	--	--	---	------	--	--	----	----------	--	--	---	------	-------	--------	---------

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

77	60121534 ER-P01	WOODEN, PLASTIC/ STYROFOAM	piece		5	22.10			0	0.00			0	0.00			0	0.00	5.00	4.42	22.10
78	60121524 SP-G01	PEN, BLACK	piece		20	692.20			10	346.10			20	692.20			10	346.10	60.00	34.61	2076.60
79	60121524 SP-G02	PEN, BLUE	piece		20	692.20			10	346.10			20	692.20			10	346.10	60.00	34.61	2076.60

SOFTWARE

0					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
---	--	--	--	--	---	------	--	--	---	------	--	--	---	------	--	--	---	------	------	------	------

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies

1	40101701 AC-S01	Conditioni ng			1	60,000.00			0	0.00			0	0.00			0	0.00	1.00	60000.00	60000.00
---	--------------------	------------------	--	--	---	-----------	--	--	---	------	--	--	---	------	--	--	---	------	------	----------	----------

Common Office Equipment

0					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
---	--	--	--	--	---	------	--	--	---	------	--	--	---	------	--	--	---	------	------	------	------

Common Office Supplies																						
1	Ballpen-black	piece			30	300.00				0	0.00			0	0.00			0	0.00	30.00	10.00	300.00
2	Ballpen-blue	piece			30	300.00				0	0.00			0	0.00			0	0.00	30.00	10.00	300.00
3	Columnar (10 col.)	piece			2	120.00				0	0.00			0	0.00			0	0.00	2.00	60.00	120.00
4	Columnar (24 col.)	piece			4	200.00				0	0.00			0	0.00			0	0.00	4.00	50.00	200.00
5	Fastener plastic	box			10	500.00				5	250.00			10	500.00			5	250.00	30.00	50.00	1500.00
6	Newsprint letter size	reams			10	1,500.00				10	1,500.00			10	1,500.00			0	0.00	30.00	150.00	4500.00
Common Janitorial Supplies																						
1	Bowl (soup)	piece			5	250.00				0	0.00			0	0.00			0	0.00	5.00	50.00	250.00
2	Cooking pot	piece			1	1,000.00				0	0.00			0	0.00			0	0.00	1.00	1000.00	1000.00
3	cup and saucer	set			1	500.00				0	0.00			0	0.00			0	0.00	1.00	500.00	500.00
4	Fork	dozen			1	250.00				0	0.00			0	0.00			0	0.00	1.00	250.00	250.00
5	bolo	piece			1	1,000.00				0	0.00			0	0.00			0	0.00	1.00	1000.00	1000.00
6	drinking glass	dozen			1	250.00				0	0.00			0	0.00			0	0.00	1.00	250.00	250.00
7	plates	dozen			1	450.00				0	0.00			0	0.00			0	0.00	1.00	450.00	450.00
8	stock pot	piece			1	500.00				0	0.00			0	0.00			0	0.00	1.00	500.00	500.00
Office Equipment and Accessories																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Office Supplies																						
1	Accountable forms	box			5	37,500.00				5	37,500.00			5	37,500.00			5	37,500.00	20.00	7500.00	150000.00
Audio and visual presentation and composing equipment																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Photographic or filming or video equipment																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Cleaning Equipment and Supplies																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Paper Materials and Products																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Lighting and fixtures and accessories																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Electrical equipment and components and supplies																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Computer Supplies																						
0					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Common ICT Equipment																						
1	43212105 PP-001	Portable Printer			1	10,000.00				0	0.00			0	0.00			0	0.00	1.00	10000.00	10000.00

2	43191501- MP-001	Mobile Phone			0	0.00			0	0.00			1	15,000.00			0	0.00	1.00	15000.00	15000.00	
Consumables																						
1	Lpson L3110	bottle			10	4,000.00			5	2,000.00			10	4,000.00			5	2,000.00	30.00	400.00	12000.00	
2	Lpson L3110	bottle			1	400.00			1	400.00			1	400.00			1	400.00	4.00	400.00	1600.00	
3	Lpson L3110	bottle			1	400.00			1	400.00			1	400.00			1	400.00	4.00	400.00	1600.00	
4	Lpson L3110	bottle			1	400.00			1	400.00			1	400.00			1	400.00	4.00	400.00	1600.00	
5	Thermal papre	roll			150	7,500.00			150	7,500.00			150	7,500.00			150	7,500.00	600.00	50.00	30000.00	
6	COR	box			5	37,500.00			5	37,500.00			5	37,500.00			5	37,500.00	20.00	7500.00	150000.00	
7	check book	booklet			0	0.00			5	5,000.00			0	0.00			5	5,000.00	10.00	1000.00	10000.00	
8	chlorine dioxide w/ iodine	packs			150	#####			150	#####			150	#####			162	#####	612.00	2000.00	1224000.00	
9	DPD Reagent	packs			10	25,000.00			10	25,000.00			10	25,000.00			10	25,000.00	40.00	2500.00	100000.00	
10	Chlorine Granules	drum			1	6,900.00			0	0.00			1	6,900.00			0	0.00	2.00	6900.00	13800.00	
Other Categories																						
1	motorcycl es	unit			0	0.00			1	90,000.00			1	90,000.00			0	0.00	2.00	90000.00	180000.00	
2	vehicle	unit			0	0.00			1	#####			0	0.00			0	0.00	1.00	1750000.00	1750000.00	
A. TOTAL																		P	3,861,902.24			
B. ADDITIONAL PROVISION FOR INFLATION (10% of																		P	386,190.22			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If																		P	-			
D. GRAND TOTAL (A + B+ C)																		P	4,248,092.46			
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						
F. MONTHLY CASH REQUIREMENTS																		P	-			
G.1 Available at Procurement Service Stores					53,425.39				27,981.17				38,815.35				21,060.33	P	141,182.24			
G.2 Other Items not available at PS but regularly purchased from other					496,720.00				2,257,450.00				526,600.00				439,950.00	P	3,720,720.00			
TOTAL MONTHLY CASH REQUIREMENTS					550,145.39				2,285,331.17				565,415.35				461,010.33	P	3,861,902.24			

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

JADRIANA JUSTALERO
Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

MARDY GRACE F. LANADO
Accountant / Local Budget Officer

Approved by:

ENGR. TOMAS C. CARUMBA JR.
Head of Office/Agency

Date Prepared: _____