SERVICE INFORMATION					
LIST OF REQUIREMENTS		LIST OF STEPS AND PROCEDURES			
Requirement	Legal Basis	Client Steps/Procedures as indicated in the Citizen's Charter	Legal Basis	Total Processing Time	Total Fees to be Paid
 Full payment of Water Bill & Installation/Registration balance Payment of the Reconnection Fee Service Request Form 	Revenues; Sec. 37- Rates and Charges	Settle delinquent water bill to the cashier and pay the reconnection fee (Bayaran ang lahat ng bayarin kasama na ang reconnection fee sa kahera)		5 minutes	Total Amount Due - 200.00 Residential/ 300.00 Commercial
TOTAL			5 minutes	Total Amount Due 200.00 Residential 300.00 Commercia	